Microsoft Office Outlook 2007 Plain & Simple.

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Title	**Microsoft Office Outlook 2007 plain & simple**
Author(s)	Boyce, Jim
Publication	Sebastopol : Microsoft Press, 2009. - 0 p.
Abstract	Here's WHAT You'll Learn Easily navigate the new user interfaceOrganize your inbox and calendarSend and receive e-mail-and filter out the junkKeep track of your contacts and stay in touchSchedule appointments, write notes, keep a journalRead RSS feeds right from your inbox Here's HOW You'll Learn It Jump in wherever you need answersEasy-to-follow STEPS and SCREENSHOTS show exactly what to doHandy TIPS teach new techniques and shortcutsQuick TRY THIS! exercise
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