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Title	Microsoft Office Outlook 2007 plain & simple
Author(s)	Boyce, Jim
Publication	Sebastopol : Microsoft Press, 2009. - 0 p.
Abstract	Here's WHAT You'll Learn Easily navigate the new user interfaceOrganize your inbox and calendarSend and receive e-mail- and filter out the junkKeep track of your contacts and stay in touchSchedule appointments, write notes, keep a journalRead RSS feeds right from your inbox Here's HOW You'll Learn It Jump in wherever you need answersEasy-to-follow STEPS and SCREENSHOTS show exactly what to doHandy TIPS teach new techniques and shortcutsQuick TRY THIS! exercise
ISBN	9780735638280 (This book at Amazon) (electronic version) 9780735622944 (This book at Amazon) (print version)

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